



**TRUCKEE RIVER FLOOD MANAGEMENT AUTHORITY
BOARD OF DIRECTORS**

**NOTICE OF MEETING
AND
AGENDA**

FRIDAY, SEPTEMBER 9, 2011 – 8:00 A.M.

PLEASE NOTE NEW START TIME FOR THIS MEETING ONLY.

**Washoe County Commission Chambers
1st Floor of Building A
1001 East Ninth Street, Reno, Nevada**

Board Members

Ron Smith, Chair	David Humke
Robert Larkin, Vice Chair	Geno Martini
David Aiazzi	Jessica Sferrazza

Pursuant to NRS 241.020, this notice has been posted at the following locations:

Washoe County Administration, 1001 East Ninth Street, Reno, Nevada
Sparks City Hall, City Clerk, 431 Prater Way, Sparks, Nevada
Reno City Hall, City Clerk, One East First Street, Reno, Nevada
Truckee River Flood Project Office, 9390 Gateway Drive, Reno, Nevada
Truckee River Flood Project Website: <http://truckeeflood.us> (Click Committees, then Meeting Agendas or go to <http://truckeeflood.us/140/meeting.agendas.html>)

Items for Possible Action: All numbered or lettered items on this agenda are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020), except for items marked with an asterisk (*). Those items marked with an asterisk (*) may be discussed but action will not be taken on them.

Possible Changes to Agenda Order and Timing: Discussion may be delayed on any item on this agenda, and items on this agenda may be taken out of order, combined with other items and discussed or voted on as a block, removed from the agenda, moved to the agenda of another later meeting, moved to or from the consent section. Items designated for a specified time will not be heard before that time, but may be delayed beyond the specified time.

Special Accommodations: The meeting facility is accessible to the disabled. If you require special accommodations for the meeting, call the Authority staff at (775) 850-7429, 48 hours before the meeting.

Public Comment; Disruption of Meeting: During the “Public Comment” periods listed below, anyone may speak pertaining to any matter either on or off the agenda. Additionally, during action items (those not marked with an asterisk (*)), public comment will be heard on that particular item before action is taken. In either event, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the recording secretary. Public comment is limited to three minutes per person unless extended by questions or action of the Commission. Comments are to be directed to the Commission as a whole and not to one individual. The presiding officer may (with or without advance warning) order the removal of a person whose conduct willfully disrupts the meeting to the extent that its orderly conduct is made impractical.

1. **ROLL CALL, PLEDGE OF ALLEGIANCE, AND ESTABLISHMENT OF QUORUM**

2. ***PUBLIC COMMENT**

Any person is invited to speak on any topic that is not listed as an action item on this agenda. Each speaker must fill out a speaker identification card, may discuss any matter not listed on the agenda as an action item, and must limit comments to three minutes. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on a future agenda as an action item.

3. **APPROVAL OF AGENDA**

4. **MINUTES -** Approve Provisional Minutes of FMA meeting of July 14, 2011.

5. **DISCUSSION OF DUTIES FOR GENERAL COUNSEL**

Mimi Fujii-Strickler, Administrative Services Manager, TRFMA

Discussion to establish job duties and responsibilities for the position of General Counsel for the Truckee River Flood Management Authority. Possible action to adopt a job description for General Counsel and/or provide direction to staff.

6. **SELECTION OF INTERIM GENERAL COUNSEL**

Jay Aldean, Interim Executive Director, TRFMA

Discussion of the District Attorney’s resignation and possible action to decide an interim replacement.

7. **CONSIDERATION TO HIRE A LAW FIRM TO PERFORM THE DUTIES OF GENERAL COUNSEL**

Mimi Fujii-Strickler, Administrative Services Manager, TRFMA

Discussion of payroll and benefits for in-house General Counsel and possible action to reject all applications previously received and cancel the interviews of individual applicants for in-house General Counsel position and provide direction to staff to solicit proposals from outside counsel and/or law firms to act as General Counsel for TRFMA (which may include payment of travel expenses).

8. **INTERVIEWS OF CANDIDATES FOR THE POSITION OF TRFMA GENERAL LEGAL COUNSEL**

Mimi Fujii-Strickler, Administrative Services Manager, TRFMA

A. Orientation to the Interview Process to be Conducted

8:15 a.m. B. Interview of Candidate Gregory R. Shannon for the Position of TRFMA General Legal Counsel with Possible Discussion of Interview

- 8:30 a.m. C. Interview of Candidate Jonathan D. Shipman for the Position of TRFMA General Legal Counsel with Possible Discussion of Interview
- 8:45 a.m. D. Interview of Candidate Stephen F. Smith for the Position of TRFMA General Legal Counsel with Possible Discussion of Interview
- 9:00 a.m. E. Interview of Candidate Michael L. Wolz for the Position of TRFMA General Legal Counsel with Possible Discussion of Interview
- F. Discussion of and Possible Offer of Employment and Appointment of the TRFMA General Legal Counsel.
- G. Discussion of Possible Employment Contract with Possible Start Date and Salary Negotiations for the TRFMA General Legal Counsel with possible direction to staff.

9. ***ANNOUNCEMENTS**

10. **CONSENT ITEM**

- A. **POSSIBLE APPROVAL OF A CONTRACT WITH SIGNATURE LANDSCAPES FOR THE TRUCKEE RIVER LEVEE AND FLOODWALL FROM U.S. 395 TO EAST SECOND STREET/ GLENDALE AVENUE LANDSCAPING PROJECT, FOR AN AMOUNT NOT-TO-EXCEED \$64,112.**

11. **CARMEN GROUP / LOBBYIST UPDATE**

Mimi Fujii-Strickler, Administrative Services Manager, TRFMA

Report on lobbyists' activities. Possible action to accept the report and/or provide direction to staff on related lobbying matters.

12. **ARMY CORPS OF ENGINEERS MONTHLY REPORT**

*Beth Salyers, Project Manager, Civil Works Branch, ACOE
Darren Suen, Project Manager, Civil Works Branch, ACOE*

Report on activities related to the Truckee River Flood Management Project, including but not limited to, project scheduling and funding. Will include update on documents and process for Internal Technical Review currently underway. Possible action to accept the report and provide direction to staff related to flood project scheduling and other items as set forth in the report.

13. **REPORT ON ALTERNATIVE FORMULATION BRIEFING (AFB) ATTENDANCE, SCHEDULE, AND ISSUES**

Danielle Henderson, Natural Resource Manager, TRFMA

Discussion on location and schedule and items that may be discussed or decided at the AFB. Discussion regarding selection of Directors to attend the AFB and authorization to provide for travel expense reimbursement for Board Members. Possible action to accept report and/or provide direction to staff.

14. **ORGANIZATIONAL AND TRANSITIONAL ITEMS**

A. **CONSIDERATION OF PAYROLL AND BENEFITS FOR EXECUTIVE DIRECTOR**

Mimi Fujii-Strickler, Administrative Services Manager, TRFMA

Discussion and possible action to decide whether or not the Executive Director may be administratively attached to the Washoe County Manager's Office for payroll and benefits purposes, and if not, the Board may initiate an amendment to the Interlocal Cooperative Agreement.

B. **SELECTION OF NEW CHIEF FINANCIAL OFFICER (CFO)**

Jay Aldean, Interim Executive Director, TRFMA

Discussion and possible action to accept John Sherman's resignation as CFO and decide on the method of recruiting for and selecting a replacement.

15. **UPDATE ON TRACTION PROJECTS**

Jay Aldean, Interim Executive Director, TRFMA

Report on TRAction projects' progress as requested by Director Aiazzi. Possible action to accept report and/or provide direction to staff.

16. **REQUEST TO SCHEDULE A SPECIAL MEETING TO DISCUSS AND CLARIFY THE LOCAL RATE PLAN TO BE USED AS THE BASIS FOR SETTING FLOOD RATES**

Jay Aldean, Interim Executive Director, TRFMA

Discussion regarding scheduling a special meeting to discuss and clarify the local rate plan to be used as the basis for setting flood rates and to determine the rate plan and what consulting services will be needed to formulate the rates. Possible action to set a date for a special meeting.

17. **POSSIBLE APPROVAL OF A MEMORANDUM OF AGREEMENT (MOA) AMONG THE TRUCKEE RIVER FLOOD MANAGEMENT AUTHORITY, U.S. BUREAU OF RECLAMATION AND OTHER AGENCIES FOR THE TRUCKEE RIVER BASIN STUDY: CLIMATE CHANGE AND WATER RESOURCES ASSESSMENT**

Danielle Henderson, Natural Resource Manager, TRFMA

Report and discussion on the proposed climate change study (purpose, scope, budget, schedule and related items) and MOA terms and conditions. Possible action to accept report; approve and authorize the TRFMA Chair to sign the MOA; and/or provide direction to staff.

18. **TECHNICAL ADVISORY COMMITTEE**

Dan St. John, Chairman

Report on activities related to the Truckee River Flood Authority's Technical Advisory Committee (TAC). Possible discussion and action to accept the report and provide direction to staff.

19. FLOOD PROJECT MONTHLY REPORTS

Presentation on flood project events, activities, and schedules. Possible action to accept reports and/or provide direction to staff.

A. MONTHLY REPORT ON FLOOD PROJECT FINANCIAL STATUS AND RELATED FINANCIAL ACTIVITIES

Lori Williams, Sr. Financial Analyst, TRFMA

Update on monthly and year-to-date revenues and expenditures and related financial activities of the Truckee River Flood Management Authority. Possible action to accept the report and/or provide direction to staff regarding possible allocation, appropriation or encumbrance of funds.

B. WORKING GROUP MONTHLY REPORT

Melissa Faigeles, Natural Resource Planner, TRFMA

Report on the Working Group meeting of July 27, 2011.

C. CLIPPINGS FOR JULY AND AUGUST 2011

20. FUTURE MEETING DATES AND AGENDA ITEMS

Consideration and possible action to add, cancel, or reschedule future meetings including adding a meeting in November 2011. Discussion and possible action regarding future agenda items.

21. *COMMITTEE MEMBER COMMENTS AND ANNOUNCEMENTS

22. *PUBLIC COMMENT

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23. ADJOURNMENT