



**NOTICE OF BOARD MEETING
AND
AGENDA**

FRIDAY, January 13, 2012 – 8:30 A.M.

**Washoe County Commission Chambers
1st Floor of Building A
1001 East Ninth Street, Reno, Nevada**

Board Members

Ron Smith, Chair	David Humke
Robert Larkin, Vice Chair	Geno Martini
David Aiazzi	Jessica Sferrazza

Pursuant to NRS 241.020, this notice has been posted at the following locations:

Washoe County Administration, 1001 East Ninth Street, Reno, Nevada
Sparks City Hall, City Clerk, 431 Prater Way, Sparks, Nevada
Reno City Hall, City Clerk, One East First Street, Reno, Nevada
Truckee River Flood Management Authority Office, 9390 Gateway Drive, Reno, Nevada
Truckee River Flood Project Website: <http://truckeeflood.us/140/meeting.agendas.html>

Items for Possible Action: All numbered or lettered items on this agenda are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020), except for items marked with an asterisk (*). Those items marked with an asterisk (*) may be discussed but action will not be taken on them.

Possible Changes to Agenda Order and Timing: Discussion may be delayed on any item on this agenda and items on this agenda may be taken out of order, combined with other items and discussed or voted on as a block, removed from the agenda, moved to the agenda of another later meeting, moved to or from the consent section. Items designated for a specified time will not be heard before that time, but may be delayed beyond the specified time.

Special Accommodations: The meeting facility is accessible to the disabled; if special accommodations are required for the meeting, call the Authority staff at (775) 850-7429, at least 48 hours before the meeting.

Public Comment; Disruption of Meeting: During the “Public Comment” periods listed below, anyone may speak pertaining to any matter either on or off the agenda. Additionally, during action items (those not marked with an asterisk (*)), public comment will be heard on that particular item before action is taken. In either event, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the recording secretary. Public comment is limited to three minutes per person unless extended by questions or action of the Commission. Comments are to be directed to the Commission as a whole and not to one individual. The presiding officer may (with or without advance warning) order the removal of a person whose conduct willfully disrupts the meeting to the extent that its orderly conduct is made impractical.

1. **CALL TO ORDER**

A. **ROLL CALL, PLEDGE OF ALLEGIANCE, AND ESTABLISHMENT OF QUORUM**

B. ***PUBLIC COMMENT**

Any person is invited to speak on any topic that is not listed as an action item on this agenda. Each speaker must fill out a speaker identification card, may discuss any matter not listed on the agenda as an action item, and must limit comments to three minutes. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on a future agenda as an action item.

C. **APPROVAL OF AGENDA**

D. **MINUTES** - Approve Draft Minutes of the TRFMA Meeting of December 9, 2011.

E. **ANNOUNCEMENTS**

F. **CONSENT ITEMS (may be voted on as a block vote)**

None.

2. **ELECTION OF FLOOD MANAGEMENT AUTHORITY BOARD OF DIRECTORS' OFFICERS**

Jay Aldean, Executive Director, TRFMA

Discussion and action to elect a 2012 Flood Management Authority Board of Directors' Chair and Vice-Chair.

3. **CARMEN GROUP / LOBBYIST UPDATE**

Mimi Fujii-Strickler, Administrative Services Manager, TRFMA

Report on lobbyists' activities. Possible action to accept the report and/or provide direction to staff on related lobbying matters.

4. **ARMY CORPS OF ENGINEERS MONTHLY REPORT**

Darren Suen, Project Manager, Civil Works Branch, ACOE

Report on activities related to the Truckee River Flood Management Project, including but not limited to, project scheduling and funding. Will include update on documents and process for Internal Technical Review currently underway. Possible action to accept the report and provide direction to staff related to flood project scheduling and other items as set forth in the report.

5. **WASHINGTON, D.C. TRIP PLANNING**

Jay Aldean, Executive Director, TRFMA

Discussion and possible action to approve travel for the FMA Board of Directors and Executive Director to Washington D.C., and to set the itinerary for such a trip.

6. **FINANCIAL ITEMS**

A. **FUNDING PRIORITIES AS OF JANUARY 2012**

Jay Aldean, Executive Director, TRFMA

Report on the options available to set priorities of project elements based on a fund balance model. Possible action to accept the report, establish the priorities of project elements, direct the staff to take action on project elements, and/or provide direction to staff.

B. **OVERVIEW OF WASHOE COUNTY OVERHEAD CHARGE**

Lori Williams, Sr. Financial Analyst, TRFMA

Report on the annual charge that is assessed on TRFMA by Washoe County for overhead costs. Possible action to accept report and/or provide direction to staff.

C. **BUDGET FOR TRFMA-OWNED PROPERTIES**

Mimi Fujii-Strickler, Administrative Services Manager, TRFMA

Report on the TRFMA-owned properties including the rental income generated and utility expenses incurred. Possible action to accept the report and/or provide direction to staff concerning the management and disposition of TRFMA Properties.

D. **APPROVAL OF THE SECOND AMMENDMENT TO THE FCS CONTRACT FOR THE NOT-TO-EXCEED AMOUNT OF \$114,000, FOR A TOTAL CONTRACT AMOUNT NOT-TO-EXCEED \$1,289,000**

Discussion and possible action to approve Amendment No. 2 to the Professional Services Agreement dated January 18, 2008 between the County of Washoe (on behalf of the Flood Project) and Financial Consulting Solutions Group, Inc. to complete a flood funding study and a regional cost benefit analysis for the Truckee River Flood Project, in an amount not-to-exceed \$114,000, for a total contract amount not-to-exceed \$1,289,000, for the purpose of developing a project construction cost estimate for the LPP to be used as the basis for setting initial rates for the Flood Project; to extend noted contract dates; and authorize expenditure from the 1/8 cent sales tax dedicated to the Truckee River Flood Management Project.

7. **ORGANIZATIONAL AND TRANSITIONAL ITEMS**

A. **EMPLOYMENT AGREEMENT FOR EXECUTIVE DIRECTOR POSITION**

Michael Wolz, General Counsel, TRFMA

Discussion and possible action to approve the Employment Agreement between the County of Washoe, the Truckee River Flood Management Authority, and Jay Aldean to fill the vacant Executive Director position for the Flood Management Authority, to authorize the Chairman to execute the agreement, and to forward the agreement to the Board of County Commissioners for approval.

B. **GENERAL COUNSEL REPORT ON AGENCY STATUS**

Michael Wolz, General Counsel, TRFMA

Report on the steps taken, and those remaining, to stand-up the agency and receive funds from Washoe County. Possible action to accept report and/or provide direction to staff.

C. UPDATE ON OFFICE RELOCATION EFFORTS

Mimi Fujii-Strickler, Administrative Services Manager, TRFMA

Report on the efforts made to locate new office space for the TRFMA staff.
Possible action to accept the report and/or provide direction to staff.

D. STAFF ORGANIZATION

Jay Aldean, Executive Director, TRFMA

Report on the staffing needs for the TRFMA. Possible action to accept the report, to adopt the Executive Director's proposed organizational plan or portions thereof, and/or provide direction to staff.

8. FLOOD PROJECT MONTHLY REPORTS

Presentation on flood project events, activities, and schedules. Possible action to accept reports and/or provide direction to staff.

A. MONTHLY REPORT ON FLOOD PROJECT FINANCIAL STATUS AND RELATED FINANCIAL ACTIVITIES

Lori Williams, Sr. Financial Analyst, TRFMA

Update on monthly and year-to-date revenues and expenditures and related financial activities of the Truckee River Flood Management Authority. Possible action to accept the report and/or provide direction to staff regarding possible allocation, appropriation or encumbrance of funds.

B. WORKING GROUP MONTHLY REPORT

Melissa Faigeles, Natural Resource Planner, TRFMA

Report on the Working Group meeting of January 11, 2012.

C. CLIPPINGS FOR DECEMBER 2011

9. *COMMITTEE MEMBER COMMENTS, REQUESTS AND FUTURE AGENDA ITEMS

Possible action to approve items for future agendas.

10. *PUBLIC COMMENT

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11. ADJOURNMENT