

TECHNICAL ADVISORY COMMITTEE

NOTICE OF MEETING
AND
AGENDA

FRIDAY – AUGUST 26, 2011 - 10:00 A.M.

**Washoe County
 Central Conference Room
 1001 E. 9th Street, Bldg C
 Reno, Nevada**

Technical Advisory Committee Members

Entity	Member(s)	Alternate
Reno	John Flansberg, Kyle West	Kerri Lanza
Sparks	John Martini, Tim Thompson	Neil Krutz
Washoe County	Dan St. John, Trevor Lloyd	Rosemary Menard
Storey County	Austin Osborne	Bob Kershaw
Pyramid Lake Paiute Tribe	John Mosley	Fannie Ely
NDEP	Randy Pahl	Kathy Sertic

Pursuant to NRS 241.020, this notice has been posted at the following locations:

Washoe County Administration, 1001 East Ninth Street, Reno, Nevada.
 Sparks City Hall - City Clerk, 431 Prater Way, Sparks, Nevada.
 Reno City Hall - City Clerk, One E. First St., Reno, Nevada.
 Truckee River Flood Project Office, 9390 Gateway Drive, Reno, Nevada
 Truckee River Flood Project website: <http://truckeeflood.us> (Click Committees, then Meeting Agendas, then scroll down to Technical Advisory Committee), **OR** go to http://truckeeflood.us/77/technical_advisory_committee.html

Agenda Order: Items on this agenda may be taken out of order, combined with other items on this agenda for consideration, removed from the agenda or delayed at any time.

Action items; public comment on action items. Items on this agenda on which action may be taken are identified by the words “for possible action” next to the topic. Before action is taken on each action item, public comments will be heard. Each speaker must fill out a speaker identification card, must discuss only the agenda item being considered, and must limit comments to three minutes, except for public hearings as specified next below. Public comment on other matters may be heard during the public comment period.

Special accommodations. The meeting facility is accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g. sign language or assisted listening devices) should contact the Flood Management Authority at (775) 850-7429 at least two working days before the meeting.

1. **CALL TO ORDER AND ROLL CALL - Determination of a Quorum**

2. **APPROVAL OF THE AGENDA (for possible action)**

3. **ANNOUNCEMENTS**

4. **PUBLIC COMMENT** – Any person is invited to speak on any topic that is not listed as an action item on this agenda (public comment will be received during each action item). Each speaker must fill out a speaker identification card, may discuss any matter not listed on the agenda as an action item, and must limit comments to three minutes. The comments may be discussed, but action may not be taken on any matter raised during this public comment period until the matter is specifically listed on a future agenda as an action item.

5. **PRESENTATION: VIRGINIA STREET BRIDGE UPDATE (possible action item)**

Charla Honey, Engineering Manager, City of Reno

Presentation and discussion regarding the Virginia Street Bridge Project. Possible action to accept the report and/or provide direction to staff.

6. **ARMY CORPS OF ENGINEERS MONTHLY REPORT (for possible action)**

Jay Aldean, Interim Executive Director, TRFMA

Report on activities related to the Truckee River Flood Management Project, including but not limited to, project scheduling and funding. Will include update on documents and process for Internal Technical Review currently underway. Possible action to accept the report and provide direction to staff related to flood project scheduling and other items as set forth in the report.

7. **REPORT ON ALTERNATIVE FORMULATION BRIEFING (AFB) ISSUES (for possible action)**

Danielle Henderson, Natural Resource Manager, TRFMA

Discussion on location and schedule and items that may be discussed or decided at the AFB. Possible action to accept report and/or provide direction to staff.

8. **TAC REPRESENTATION AT AFB (for possible action)**

Jay Aldean, Interim Executive Director, TRFMA

Discussion regarding who will represent the TAC at the upcoming AFB. Possible action to determine representative(s) to the AFB and/or provide direction to staff.

9. **UPDATE OF TRACTION PROJECTS (for possible action)**

Jay Aldean, Interim Executive Director, TRFMA

Paul Urban, Project Manager, TRFMA

Report on TRAction projects' progress. Possible action to accept report and/or provide direction to staff.

10. **DISCUSSION AND CLARIFICATION OF THE LOCAL RATE PLAN TO BE USED AS THE BASIS FOR SETTING FLOOD RATES (for possible action)**

Jay Aldean, Interim Executive Director, TRFMA

Clarification of previous discussion about how flood fees and rates will be determined and charged to residents and businesses to pay for the flood project. Possible project descriptions, sizes, benefits, costs, revenue requirements and maximum amounts to be financed will be discussed. Possible action to accept report and/or provide direction to staff.

11. **POSSIBLE APPROVAL OF A MEMORANDUM OF AGREEMENT (MOA) AMONG THE TRUCKEE RIVER FLOOD MANAGEMENT AUTHORITY, U.S. BUREAU OF RECLAMATION AND OTHER AGENCIES FOR THE TRUCKEE RIVER BASIN CLIMATE CHANGE AND WATER RESOURCES ASSESSMENT STUDY (for possible action)**

Danielle Henderson, Natural Resource Manager, TRFMA

Report and discussion on the proposed climate change study (purpose, scope, budget, schedule and related items) and MOA terms and conditions. Possible action to accept report; approve and authorize the TRFMA Chair to sign the MOA; and/or provide direction to staff.

12. **DETERMINE DATES AND LOCATION FOR FUTURE MEETINGS (for possible action)**

Dan St. John, Chair

Discussion regarding, and possible action to amend, the meeting location and dates for the remainder of 2011 which are currently set for the Washoe County Central Conference Room on:

Friday, September 30, 2011

Thursday, November 3, 2011 (October's meeting)

Thursday, December 1, 2011 (November's meeting)

Thursday, January 5, 2012 (December's meeting)

13. **REVIEW FLOOD MANAGEMENT AUTHORITY DRAFT AGENDA (see attached)**

Jay Aldean, Interim Executive Director, TRFMA

Possible action to make recommendations to the Flood Management Authority on any of the Truckee River Flood Management Authority meeting draft agenda items (see attached agenda). Action may include recommendations to project staff regarding clarification, addition or removal of agenda items, and recommendations to the project staff or the TRFMA regarding any of the listed or proposed agenda items.

14. **COMMITTEE MEMBER COMMENTS, REQUESTS AND FUTURE AGENDA ITEMS**

Review and discussion of the TAC meeting date(s). Possible action to approve items for future agendas and/or change meeting dates.

15. **PUBLIC COMMENT** – Any person is invited to speak on any topic that is not listed as an action item on this agenda (public comment will be received during each action item). Each speaker must fill out a speaker identification card, may discuss any matter not listed on the agenda as an action item, and must limit comments to three minutes. The comments may be discussed, but action may not be taken on any matter raised during this public comment period until the matter is specifically listed on a future agenda as an action item.

16. **ADJOURNMENT**



**TRUCKEE RIVER FLOOD MANAGEMENT AUTHORITY
BOARD OF DIRECTORS**

**NOTICE OF MEETING
AND
DRAFT 7 AGENDA**

FRIDAY, SEPTEMBER 9, 2011 – 8:00 A.M.

PLEASE NOTE NEW START TIME FOR THIS MEETING ONLY.

**Washoe County Commission Chambers
1st Floor of Building A
1001 East Ninth Street, Reno, Nevada**

Board Members

Ron Smith, Chair	David Humke
Robert Larkin, Vice Chair	Geno Martini
David Aiazzi	Jessica Sferrazza

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Sparks City Hall, City Clerk, 431 Prater Way, Sparks, Nevada

Reno City Hall, City Clerk, One East First Street, Reno, Nevada

Truckee River Flood Project Office, 9390 Gateway Drive, Reno, Nevada

Truckee River Flood Project Website: <http://truckeeflood.us> (Click Committees, then Meeting Agendas or go to <http://truckeeflood.us/140/meeting.agendas.html>)

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Special Accommodations: The meeting facility is accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g. sign language or assisted listening devices) at the meeting should notify the Authority staff at (775) 850-7429, 48 hours before the meeting.

Disruptive Conduct: Under NRS 241.030 and the By-laws of the Authority, any person who willfully disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the presiding officer. Willfully disrupting a meeting includes, but is not limited to, (1) use of or threatening the use of physical violence; (2) continuing to use loud, boisterous, unruly, or provocative behavior after being asked to stop if such behavior is determined by the presiding officer or the Directors present at the meeting to be disruptive to the orderly conduct of the meeting; or (3) failing to comply with any lawful decision or order of the presiding officer or the Directors present at the meeting.

1. **ROLL CALL, PLEDGE OF ALLEGIANCE, AND ESTABLISHMENT OF QUORUM**

2. **DISCUSSION OF DUTIES FOR GENERAL COUNSEL (for possible action)**

Mimi Fujii-Strickler, Administrative Services Manager, TRFMA

Discussion to establish job duties and responsibilities for the position of General Counsel for the Truckee River Flood Management Authority. Possible action to adopt a job description for General Counsel and/or provide direction to staff.

3. **CONSIDERATION TO HIRE A LAW FIRM TO PERFORM THE DUTIES OF GENERAL COUNSEL (for possible action)**

Jay Aldean, Interim Executive Director

Discussion and possible action to reject all applications previously received and cancel the interviews of individual applicants for in-house General Counsel position and provide direction to staff to solicit proposals from outside counsel and/or law firms to act as General Counsel for TRFMA (which may include payment of travel expenses).

4. **INTERVIEWS OF CANDIDATES FOR THE POSITION OF TRFMA GENERAL LEGAL COUNSEL (for possible action)**

Mimi Fujii-Strickler, Administrative Services Manager, TRFMA

- A. Orientation to the Interview Process to be Conducted
- 8:15 a.m. B. Interview of Candidate Gregory R. Shannon for the Position of TRFMA General Legal Counsel with Possible Discussion of Interview
- 8:30 a.m. C. Interview of Candidate Jonathan D. Shipman for the Position of TRFMA General Legal Counsel with Possible Discussion of Interview
- 8:45 a.m. D. Interview of Candidate Stephen F. Smith for the Position of TRFMA General Legal Counsel with Possible Discussion of Interview
- 9:00 a.m. E. Interview of Candidate Michael L. Wolz for the Position of TRFMA General Legal Counsel with Possible Discussion of Interview
- F. Discussion of and Possible Offer of Employment and Appointment of the TRFMA General Legal Counsel.
- G. Discussion of Possible Employment Contract with Possible Start Date and Salary Negotiations for the TRFMA General Legal Counsel with possible direction to staff.

5. **ANNOUNCEMENTS**

6. **PUBLIC COMMENT**

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7. **CONSENT ITEM (all for possible action)**

A. **POSSIBLE APPROVAL OF A CONTRACT FOR LANDSCAPING SERVICES WITH ----- FOR THE TRUCKEE RIVER LEVEE AND FLOODWALL LANDSCAPING PROJECT FROM U.S. 395 TO EAST SECOND STREET/ GLENDALE AVENUE, FOR AN AMOUNT NOT-TO-EXCEED \$-----**

8. **MINUTES (for possible action) -** Approve Provisional Minutes of FMA meeting of July 14, 2011.

9. **PRESENTATION: VIRGINIA STREET BRIDGE UPDATE (possible action item)**

Charla Honey, Engineering Manager, City of Reno

Presentation and discussion regarding the Virginia Street Bridge Project. Possible action to accept the report and/or provide direction to staff.

10. **CARMEN GROUP / LOBBYIST UPDATE (for possible action)**

Mimi Fujii-Strickler, Administrative Services Manager, TRFMA

Report on lobbyists' activities. Possible action to accept the report and/or provide direction to staff on related lobbying matters.

11. **ARMY CORPS OF ENGINEERS MONTHLY REPORT (for possible action)**

Beth Salyers, Project Manager, Civil Works Branch, ACOE

Darren Suen, Project Manager, Civil Works Branch, ACOE

Report on activities related to the Truckee River Flood Management Project, including but not limited to, project scheduling and funding. Will include update on documents and process for Internal Technical Review currently underway. Possible action to accept the report and provide direction to staff related to flood project scheduling and other items as set forth in the report.

12. **REPORT ON ALTERNATIVE FORMULATION BRIEFING (AFB) SCHEDULE AND ISSUES (for possible action)**

Danielle Henderson, Natural Resource Manager

Discussion on location and schedule and items that may be discussed or decided at the AFB. Possible action to provide direction to staff.

13. **ORGANIZATIONAL AND TRANSITIONAL ITEMS**

A. **CONSIDERATION OF EXECUTIVE DIRECTOR CONTRACT (for possible action)**
Mimi Fujii-Strickler, Administrative Services Manager, TRFMA

Discussion regarding the pending recruitment for the position of Executive Director. Possible action to proceed with candidate interviews at the October 14, 2011 FMA meeting or reject all applications previously received and postpone recruitment until after the AFB (date to be determined) and/or provide additional direction to staff.

B. **ACCEPTANCE OF FORMER CHIEF FINANCIAL OFFICER'S (CFO) RESIGNATION AND SELECTION OF NEW CFO (for possible action)**
Jay Aldean, Interim Executive Director, TRFMA

Discussion and possible action to accept Mr. Sherman's resignation as CFO and/or provide direction to staff to solicit proposals from accounting firms.

C. **ADOPTION OF BUDGET, ACCOUNTING, AND AUDIT CONTROL POLICIES AND PROCEDURES (for possible action)**
Lori Williams, Senior Financial Analyst

Discussion and possible action to adopt Budget, Accounting, and Audit Control policies and procedures for the Authority and/or provide direction to staff.

14. **UPDATE OF TRACTION PROJECTS (for possible action)**

Jay Aldean, Interim Executive Director, TRFMA
Paul Urban, Project Manager, TRFMA

Report on TRAction projects' progress. Possible action to accept report and/or provide direction to staff.

15. **DISCUSSION AND CLARIFICATION OF THE LOCAL RATE PLAN TO BE USED AS THE BASIS FOR SETTING FLOOD RATES (for possible action)**

Jay Aldean, Interim Executive Director, TRFMA

Clarification of previous discussion about how flood fees and rates will be determined and charged to residents and businesses to pay for the flood project. Possible project descriptions, sizes, benefits, costs, revenue requirements and maximum amounts to be financed will be discussed.

16. **APPROVAL OF THE SECOND AMMENDMENT TO THE FCS CONTRACT FOR THE NOT-TO-EXCEED AMOUNT OF \$146,017, FOR A TOTAL CONTRACT AMOUNT NOT-TO-EXCEED \$1,321,017 (for possible action)**

Jay Aldean, Interim Executive Director, TRFMA

Discussion and possible action to approve the second amendment to the FCS contract in an amount not-to-exceed \$146,017, for a total contract amount not-to-exceed \$1,321,017 to provide for engineering cost services and engineering project verification in advance of setting rates for the flood fees and forward the to Board of County Commissioners for consent.

17. **BUREAU OF RECLAMATION CLIMATE CHANGE STUDY (for possible action)**

Danielle Henderson, Natural Resource Manager, TRFMA

Report on the Bureau of Reclamation (BOR) Climate Change Study. Possible action to accept report and/or provide direction to staff.

18. **TECHNICAL ADVISORY COMMITTEE (for possible action)**

Dan St. John, Chairman

Report on activities related to the Truckee River Flood Authority's Technical Advisory Committee (TAC). Possible discussion and action to accept the report and provide direction to staff.

19. **FLOOD PROJECT MONTHLY REPORTS**

Presentation on flood project events, activities, and schedules. Possible action to accept reports and/or provide direction to staff.

A. **MONTHLY REPORT ON FLOOD PROJECT FINANCIAL STATUS AND RELATED FINANCIAL ACTIVITIES (for possible action)**

Lori Williams, Sr. Financial Analyst, TRFMA

Update on monthly and year-to-date revenues and expenditures and related financial activities of the Truckee River Flood Management Authority. Possible action to accept the report and/or provide direction to staff regarding possible allocation, appropriation or encumbrance of funds.

B. **WORKING GROUP MONTHLY REPORT (for possible action)**

Melissa Faigeles, Natural Resource Planner, TRFMA

Report on the Working Group meeting of July 27, 2011.

C. **CLIPPINGS FOR JULY AND AUGUST 2011 (for possible action)**

20. **COMMITTEE MEMBER COMMENTS, REQUESTS, FUTURE MEETING DATES AND AGENDA ITEMS (for possible action)**

Discussion and possible action regarding adding a meeting in November 2011. Possible action to approve items for future agendas.

21. **PUBLIC COMMENT**

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22. **ADJOURNMENT (for possible action)**